Kane County Development & Community Services
Building Permit Application

Kane County
Government Center
719 Batavia Ave Building A
Geneva, Il, 60134
(630) 232-3485

Applicant Information:

Application Date: _____ Applicant Name: _____

Property Address: _____

Pin/ Tax ID (found on title or tax bill): _____

Relation to Property: Owner/ Contractor/ Lessee/ Tenant / Other: _____

Applicant Phone: _____ Applicant Email: _____

Primary Contact for Building Permit: _____

Property Owner Information: ☐ Check here if applicant is property owner

Name: _____ Phone: _____

Email: _____

Mailing Address: _____

Type of general work being requested:

☐ New Construction ☐ Remodel/ Alteration ☐ Addition ☐ Repair ☐ Establishment of Use ☐ Demolition

Specific type of work being requested:

☐ Accessory Structure ☐ Damage Assessment ☐ HVAC/Water Heater ☐ Solar Panel System

☐ Agricultural Exemption ☐ Deck/ Gazebo /Pavilion ☐ Kitchen/ Bath Remodel ☐ Shed< 200 square feet.

☐ Basement (finished) ☐ EV Charging System ☐ Pool/ Hot Tub/ Spa ☐ Sign

☐ Cell Tower ☐ Electric Service ☐ Privacy Fence ☐ Single Family Residence

☐ Cell Tower Co-Location ☐ Generator ☐ Roof/Siding ☐ Windows/Doors

Type of Building: ☐ Residential ☐ Commercial ☐ Agricultural ☐ Multi-Family Residence

Description of Work:

_____
_____
_____

Project Cost:
New Construction Cost: _____

Remodel Cost: _____

Total Cost: _____

New Square Feet:
Above ground: _____
Basement: _____
Crawl Space: _____
Total Sq. Feet: _____

Please check below if applicable:

☐ Private Septic ☐ Private Well

Please submit the required permit documents to:
BuildingPermits@KaneCountyIL.Gov or
https://cvportal.kanecountyil.gov/portalserver

2021 International Residential Code
2021 International Building Code
2021 International Existing Building Code
2021 International Mechanical Code
2020 National Electric Code
2024 Illinois Energy Conservation Code
2014 Illinois State Plumbing Code
2018 Illinois Accessibility Code

General Contractor Information: ☐ Check here if property owner will be the one doing the work.

Contractor Name: _____ Contractor Phone #: _____

Contractor Email: _____

Contractor Address: _____

Architect Information:

Architect Name: _____ Architect Phone #: _____

Architect Email: _____

Architect Address: _____

Roofing Contractor Information: **Submit Copy of License**

Contractor Name: _____ Contractor Phone #: _____

Contractor Email: _____ IL Roofing Contractor License # _____

Contractor Address: _____

Plumbing Contractor Information: **Submit Copy of -055 License**

Contractor Name: _____ Contractor Phone #: _____

Contractor Email: _____ IL Plumbing Contractor License # _____

Contractor Address: _____

Electric Contractor Information: Submit copy of license

Contractor Name: _____ Contractor Phone #: _____

Contractor Email: _____

Contractor Address: _____

If your Contractor is not listed above, please provide information below:

Contractor Name: _____ Contractor Phone #: _____

Type of Contractor: _____

Contractor Email: _____

Contractor Address: _____

In consideration of this application and attached forms being made a part thereof, and the issuance of permit I/We will conform to the regulation set forth on the Kane County Zoning & Building Ordinances. I/We also agree that all work performed under said permit will be in accordance with the building plans and site plan which accompany this application, except for such changes as may be authorized by the Kane County Building Officer.

_____

Signature of Property Owner or Authorized Agent

_____

Printed Name of Property Owner or Authorized Agent

_____

Date Signed & Printed

Effective 1/1/2024